

## 2012 AGM Minutes

### Minutes of the 2012 Annual General Meeting

held on the 17<sup>th</sup> September 2012 at Porto San Giorgio, Italy. 12 noon.

These minutes refer to the following attached documents:

Presidents Report

Treasurers Report

Report of the Chairman of the Technical Committee

Proposal to ISAF for an amended Constitution of the 2.4mR ICA

#### **1. Roll Call and Establish a quorum.**

A quorum was established with the following voting members in attendance:

Rikard Bjurström – Finland (and EC director) 3 votes

Pekka Seitola – Sweden 3 votes

Simon Hill – UK 3 votes

Harald Rolfsnes – Norway (and TC member) 3 votes

Bruce Millar – Canada ( with proxy for USA) (and vice president) 4 votes

Elena Polo d'Ambrosio - Italy 3 votes

19 votes

Contained within these country representatives both Europe and America continents appear in accordance with the requirements of the Constitution 8.4 to allow the meeting to continue.

Also present according to Constitution 8.1, non voting :

Pål Kragset - president

Steve Bullmore – secretary

Hakan Kellner – Officer of Honour and Head of the TC

Stellan Berlin – EC director

Unanimously selected by the AGM to assist according to Constitution 8.3, non voting:

Bo Hedensjö - Treasurer

#### **2. Setting a time limit on speakers and other restrictions**

A time limit of 3 minutes from any speaker on an individual item is set with an extension possible at the chairman's discretion.

Any proposal from the floor of the meeting must be made in writing before a vote.

Proposals from the EC will be accepted but the 2007 agm minutes which gave the meeting this authority were not forwarded to ISAF – meeting was unanimous in its agreement.

Voting procedures would be by a show of hands unless there was a call from the floor for a closed vote on any item.

The EC proposed that in future the minutes of an AGM would be detailed to two people to read and sign off prior to the following year's AGM – meeting was unanimous in its agreement.

The meeting unanimously appointed Harald Rolfsnes and Stellan Berlin to be the persons who sign off the minutes of this AGM.

#### **3. Minutes Approval**

EC proposal unanimously approved: "The World Council approves the minutes from 2011 AGM by Karl Wessberg as attached to this document".

#### **4. Reports**

Presidents Report, Treasurers Report, Auditors Report and Report of the Chairman of the Technical Committee were presented to the AGM. Treasurers report, presented by Bo Hedensjö contained the financial position as at the fiscal year end and also contained a budget for the coming 2012/2013 fiscal year. There were some questions and answers. To the TC report, presented by Håkan Kellner, the UK delegate raised the issue of the lead positioning within the limits of the keel and its possible movement and the UK hoped that the TC would address this during the forthcoming year. The Swedish delegate raised the issue of the rating certificates and pointed at the need to formalise the format of all racing certificates in all countries.

The reports have been signed by the persons elected to sign these minutes and are attached to them.

EC proposals unanimously approved:

EC proposals unanimously approved.

1. The World Council takes the report from the President dated 2012-08-01 into account.
2. The world Council takes the report from the Treasurer into account.
3. On basis of the report from Auditor dated February 27th 2012 the World Council approves the statements for the fiscal year 2011.
4. The world Council takes the report from the chairman of the Technical Committee into account.

#### **5. World Council confirmation of previous EC decisions.**

EC proposals unanimously approved:

The World Council decides the documents " Section K Version 2011-10-08", "Section K Measurement Form" and "Section K Measurement Templates" to be official 2.4mR ICA documents, as published on the ICA web.

#### **6. Amendments to the International 2.4mR Class Constitution.**

Amendments were presented to the AGM in the shape of a complete new Constitution, with different colours for not amended text, new text and text to be removed. The AGM looked into all of it in detail. The final decided amended Constitution have been signed by the persons elected to sign these minutes and are attached to them.

Member proposals for decisions:

1. Member proposals for specific points in the EC proposal for a new Constitution;  
The Swedish delegate proposed on section 13.1.b to take away the last sentence: "If the decision timing is deemed by the EC to be urgent, the open comment period may be shorter than 30 days"

EC proposals for decisions:

2. The World Council proposes to ISAF the amendments to the 2.4mR Constitution which are shown in the attached document "2.4mR Constitution 2012".
3. When the amended Constitution is approved by ISAF, pursuant to Constitution 4.3, all NCAs are asked to review their constitutions and evaluate if they sufficiently correspond with the ICA Constitution. In case of amendments the NCA constitutions are to be submitted to the 2013 ICA AGM before applications are sent to the National Authorities for approval.
4. When the amended Constitution is approved by ISAF, The EC will open consultations with 2.4OD CA with a view to concluding an agreement and then incorporate all documents and ongoing work related to the Norlin Mk3 Class into the 2.4mR ICA.
5. The efforts aimed at achieving acceptance from ISAF at a Norlin Mk3 Class Rule and associated documents to proceed, with "The 2.4 Norlin One Design Class Rule 2011" draft as basis for continued discussions.
6. The "One Design Rule Committee" is terminated from the date that the implementation of the Norlin Mk3 Class Rule into the ICA is effective.
7. The World Council thanks the One Design Rule Committee and the independent 2.4 One Design Class Association for the work that has been performed.  
Alternative proposal: The Swedish delegate put forward an alternative proposal for the last sentence of the EC proposal nr. 3: "In case of amendments the NCA constitutions are to be submitted to the ICA to be reviewed and approved by the EC before applications are sent to the National Authorities for approval". As all EC members were present, the EC withdraw the last sentence of proposal 3 and supported the Swedish proposal, giving only one proposal.

All proposals were unanimously decided, proposal 3 with the EC wording in the first sentence and wording from the Swedish proposal in the last sentence.

#### **7. Proposals from the TC for Class Rule amendments**

##### **B.4 FLOTATION CHECKS**

Add a new paragraph

B.4.3 A boat may carry a separate flotation certificate, where an **official measurer** confirms a satisfactorily flotation check. The form of the International 2.4 mR Class Association shall be used. A flotation check is valid for not more than 5 (five) years.  
Reason: This has been a praxis since 2004 but with a duration of 2 years.

AGM decision: The proposal was unanimously approved.

Add a new clause:

##### **B.6 2.4mR Class Association membership**

B.6.1 For a boat to be eligible for racing in a World Championship or a Continental Championship its owner or its helmsman for the race must be a current member of the ICA.

Reason: This is a consequence of a decision in the 2010 AGM: "Amendment our "Race Management Manual" so that there is a part where the organization Committee is responsible of verifying that ICA membership are paid for by the sailors' NCA. If there is no NCA for the sailor's area then collect the fee from the sailor at registration and forward the collected fees to the ICA treasurer".

AGM decided unanimously an alternative text: For a boat to be eligible for racing in a World Championship, a Continental Championship, an IFDS World Championship or the Paralympic Games its helmsman for the race must be a current member of the ICA".

#### C.5.1 WEIGHT

The weight of the **boat** in dry condition shall comply with that as stated in the measurement certificate.

The following portable and installed equipment shall be on board when measuring:

Fittings and equipment in D.9.1, C.4.1 (a)

Equipment in C.4.2 (a)

Equipment in C.4.1 (b) if this will be on board when racing.

Add a new paragraph:

The seat may be excluded from the boat weight if it fulfils the following requirement:

The centre of gravity of the seat, when the seat is placed in its position for sailing, shall be located not more than 300mm below the sheerline in section 0,55LWL. The approval of the seat in respect to this requirement shall be marked on it by an **official measurer**.

Reason: It is unfair to disabled sailors who need a heavy robust chair to be able to sail, and for that reason are forced to take away lead from the keel.

AGM decision: The proposal was approved by a majority of votes 10:9

#### C.5.2 Flotation

(a) The **hull** shall have flotation elements according to D.5.1.

- b The **boat** shall float in an approximate horizontal position when flooded and loaded with an extra 35kg lead ballast placed within 100 mm of the 0.55xLWL station.

Add new paragraphs:

(c) **Hulls** with air tank(s) shall contain flotation element(s) and the flotation shall be checked according to (b) with the tank(s) filled with water.

- d For flotation check confirmation see B.4.

Reason: Water tight tanks must be filled with water when checking flotation for security.

AGM decision: The proposal was unanimously approved.

#### D.3.2 CONSTRUCTION

Amendment:

- a Delete last sentence.
- b Delete the present rule and add:

Where Sandwich construction is used, the core material shall be of density not less than 60kg/m<sup>3</sup>.

- c New rule: For boats initially **certified** after the 1<sup>st</sup> June 2012, the builder shall issue a manufacturer's declaration certifying the compliance with rules D.3.1 (a) and D.3.2 (a) and (b), using the ICA Builders Declaration Form.

#### Reason.

This will eliminate the hull core material problem, and open up for new and better materials to be used, giving better and less expensive boats. The minimum density of 60kg/m<sup>3</sup> will exclude extremely light and expensive materials.

AGM decision: The proposal was unanimously approved.

#### D.4.2CONSTRUCTION

Amend rule (b) to:

- b Where Sandwich construction is used, the core material shall be of density not less than 60kg/m<sup>3</sup>.

Add rule (e):

- e For boats initially **certified** after the 1<sup>st</sup> June 2012, the builder shall issue a manufacturer's declaration certifying the compliance with rules D.4.1 (a) and

manufacturer's declaration certifying the compliance with rules D.4.1 (a) and D.4.2 (a) and (b), using the ICA Builders Declaration Form.

#### Reason.

This will eliminate the deck core material problem, and open up for new and better materials to be used, giving better and less expensive boats. The minimum density of 60kg/m<sup>3</sup> will exclude extremely light and expensive materials.

AGM decision: The proposal was unanimously approved.

#### D.5.1 CONSTRUCTION

a Add a new sentence:

Flotation elements shall comply with ISO 12217-3 Annex C.

Reason: Definition of the elements are lacking.

AGM decision: The proposal was unanimously rejected.

#### E.5.2 CONSTRUCTION

Amend (a) and add (b) and (c).

(a) The **ballast** shall be internal in the **boat** and shall be removable from the inside of the **boat**.

b The ballast shall be divided in lead pigs consisting of minimum 8 pieces and maximum 16 pieces. The maximum weight of one pig is 30kg.

(c) Ballast pigs shall have their primary dimension in horizontal direction.

Reason: The purpose of the rule is that the lead easily can be removed from the inside of the keel in order to transport the boat or make repair etc. The number of pigs given is left to be understood to be divided approximately equally. As 75kg heavy pigs have shown up it is needed to write in plain language.

AGM decided unanimously an alternative text proposed by the UK delegate:

Amend (a) and add (b).

(a) The ballast shall be internal in the boat and shall be removable from the inside of the boat.

(b) The ballast shall be divided in lead pigs consisting of minimum 8 pieces and maximum 16 pieces. The maximum weight of one pig is 35kg.

#### H.3

Amend the last paragraph:

**For fresh water** with  $Q_1 = 1.000$  will give

$$Q_1 = 35/1,025 \quad 0,025 * Q / 1,025$$

For a Norlin mark III normally  $Q = 254\text{kg}$ , will give  $Q_1 = 28,0\text{kg}$  and  $e_1 = 125\text{mm}$

Reason: As the boat weight of a large number of boats of the current fleet is 254kg, the example should be applied to that.

AGM decision: The proposal was unanimously approved.

### **9. Presentations for future World Championships and decision for 2014.**

The meeting was joined by the sailing secretary of The Poole Yacht Club, John Yonwin, who gave a presentation to accompany a short video of Poole Harbour and the facilities. He answered questions from the floor and the Class looks forward to an excellent

championship between the dates of the 7 - 14<sup>th</sup> September 2013.

The Vice President, Bruce Millar, delivered the Application from the National Yacht Club,

Toronto, Canada to host 2014 World Championship between the 20 - 26<sup>th</sup> September 2014, and he provided a brochure for the venue for the 2014 World Championships.

The application was unanimously approved.

### **10. Elections**

Håkan Kellner had asked to step down as Chairman of the Technical Committee, but accepted to continue as TC member and Chief Measurer. Pål Kragset (President), Eugene Hinkel (TC member), Harald Rolfsnes (TC member) and Ole Eide (TC member) had one more year to serve in their offices. Roger Cleworth had accepted to continue as technical web-master.

For elections at this AGM were proposed:

Vice President Bruce Millar from CAN proposed by CAN, FIN

EC Director Rikard Bjurström from FIN proposed by FIN, CAN, SWE

TC member/chairman

and EC director Stellan Berlin from SWE proposed by SWE, FIN, CAN

and EC director Stellan Berlin from SWE proposed by SWE, FIN, CAN

TC member Keith Gordon from UK proposed by UK

Treasurer Bo Hedensjö from SWE proposed by SWE

Auditor Reidar Sårheim from NOR proposed by NOR

Technical webmaster Roger Cleworth from USA proposed by UK

Rikard Bjurström and Bo Hedensjö exceeded the time limitation of 8 year in office.

Reasons given by -

- the Finish NCA:

In this time of 2.4mR ICA development the knowledge about the history is important.

Rikard Bjurström is therefore proposed as EC director even if he exceeds the time limitation in this office.

- the Swedish NCA:

The Swedish NCA: It is necessary to maintain continuity in economic matters. Bo Hedensjö is therefore proposed as Treasurer even if he exceeds the time limitation in this office.

The reasons given were accepted and all proposed persons elected by a unanimous vote.

## **12. Decisions for the next year's work and commissions for the EC**

### **12.a Marketing 2.4mR Sailing**

EC proposals unanimously approved:

The AGM support the idea that ICA should find ways to expand sailing with the ICA classes and ask the EC to motivate and provide economic support, limited as stated in the budget.

### **12.b Templates for Measurement forms and Certificates**

EC proposal unanimously approved:

The AGM authorize the EC, together with the TC, to develop templates for the official documents relating to a certain boat, publish them on the web as soon as possible and advice NCAs and measurers gradually to comply. Certificates ought to be published on Internet. Next AGM are to be informed for confirmation.

### **12.c Expanding the classes by certifying available boats**

EC proposal unanimously approved:

The AGM want the EC to inspire the NCAs to motivate all owners of boats that may fit into the ICA classes to have their boats measured, certified and sailed.

## **13. Decisions for NCA annual dues and budget 2013**

EC proposal unanimously approved:

1. The World Council determine the NCA dues for the fiscal year 2013 to be 10 Euro per member.

2. The World Council determine the budget for 2013 to be as shown in the attached Treasurer's Report.

## **14 Adjournment**

The President thanked the delegates for their attendance and closed the meeting at 16.36pm.

Steve Bullmore

Secretary 31 October 2012

AGM unanimously appointed Harald Rolfsnes and Stellan Berlin to be the persons who sign off the minutes of this AGM.

Harald Rolfsnes Stellan Berlin



## 2 Annual General Meeting

November 2012 at Porto San Giorgio, Italy. 12 noon.

The following attached documents which are presented in this

of the Technical Committee  
for an amended Constitution of the 2.4mR ICA

### Report from the President

Principle international regattas in the period:

	Entries	Nations
2.4mR World Championship, Ålesund	58	8
Sailing World Cup	48	16
Medemblik OCR	20	9
Kieler Woche	35	10
Hyerès OCR	25	10
UK Sail for Gold	36	14
Miami OCR	15	10
Melbourne OCR	3	2
Princess Sofia Trophy Palma	24	11
IFDS World Championship	22	10

New boats certified:

According to plaques sold by ISAF there were certified 38 new boats in 2011 and until 16th of May 12 boats in 2012. See also Treasurers report about for how many boat owners the NCA paid their fees in 2012. Unfortunately the list is not complete.

Reports from NCAs:

Very few NCAs submit annual report without to be reminded, this year as last year only one, C.10.3.d. The ICA does not comply to the Constitution in keeping a full registry of yachts, C.9.2.3, due to the fact that no NCA fulfill the obligation to submit all issued and reissued certificates, C.9.2.3.a, but some very few publish all certificates on the Internet. For these reasons there are no exact numbers of how many boats that were certified in each country last year or total per nation. The EC has decided to make a template for reports from NCA. A better overview will hopefully be available next year.

ISAF request for Class Rule rewrite

In letter 2011-11-22 ISAF asked the ICA to rewrite the 2.4mR Class Rule to the closed rule template, but the class will remain as an open development class. ISAF (quoting)" urgently requesting that the class carries out a full review of the 2.4 metre development class rules over the next 12 months". The Chairman of the TC submitted a draft to ISAF. By majority vote the EC decided not to take the case to AGM to comply.

The rebuild of the ICA to administer two classes.

Development of a new constitution that gives the ICA jurisdiction to administer two classes and discussions with the ISAF administration and Committee about how to deal with the new one design class and its documentation and status has been the two major challenges for the EC since last AGM. The work is reflected in the two cases put forward to be treated by 2012 AGM.

Championship management

The EC period started with the challenge to furnish IFDS with a proper fundament for their regattas, given that ISAF in November 2010 had decided that Chapter K couldn't be a part of the 2.4mR Class Rule. The documents were rewritten and made ICA

documents by the EC, to be official on World Council level in this AGM. In July the EC inspected the preparations for the World Championship in Porto San Giorgio and found them good and timely. For the 2013 World Championship in UK there had to be a change in organizer, which was accomplished.

Paul Kragset 2012-08-01  
president

**Report  
from  
the  
Treasurer**

<b>Fiscal year 2010</b>		For AGM information	
1 euro = 10.00 SEK			
<b>Income</b>		<b>Expenses</b>	
Member subs.	3418,82	ISAF, Class subs.	199,00
ISAF, 51 plaque s	4842,11	ISAF Conf. KW Travelling costs	784,54
Exchange profit	296,86	KW Håkan K.Worl ds	448,03
		Hoorn Domain costs	390,00
		Bank costs	47,00
		Excess	125,00
			6564,22
		<b>8</b>	
	<b>557,79</b>		<b>8557,79</b>

**Ballance sheet**

Ballance brought 23240,09

forwar d 1/1/20 10	
Excess 2010	6564,22
Ballan ce 31/12/ 2010	<b>29804,31</b>

**Fiscal  
year  
2011**

For 2012 AGM decision.

1€ = 9 SEK

<b>Incom e</b>		<b>Expen ses</b>	
Member subs. 38	3092.2 1	ISAF, Class subs.	473.68
plaques	4431.8 5	ISAF, Conf. One Design Com. Website expenses Bank Costs Exchange loss Excess	561.68 1805.65 389,01 138.89 74.77 4080.38
	<b>7524,06</b>		<b>7524,06</b>

**Ballance sheet**

Ballan ce brought forward d 1/1/20 11		29804,31
Excess 2011		4080,38
Ballan ce 31/12/ 2011		<b>33884,69</b>



**Fiscal  
Year  
2012  
Income  
statement**

Per 2012-05-16 for AGM information. 1€ = 9 SEK

		<b>Expenses</b>	
Member	2760,7	One Design	
subs.	2	Com.	1155,19
12			
plaques	1290,5	Bank	
s	9	Costs	138,89
		Excess	2757,23
		<b>4051,31</b>	<b>4051,31</b>

**Balance sheet**

Balance		
brought		
forward		
d		
1/1/20		
11		33884,69
Excess 2012		

Balance		
31/12/		
2012		

**Boats  
per  
nation**

Change from last year and the number in the actual year.

	<b>2010</b>		<b>2011</b>	<b>2012</b>	
Argentina	2	2			
Australia	1	15	15	-1	14
Canada	6	20	20		

Denmark	-3	7	-2	5		5
Czech Rep.	4	4	-3	1	7	8
Finland	9	42	1	43	-9	34
France	5	5			6	6
Germany	2	33	2	35		35
Gran Canaria			1	1		1
Italy	0	35		35		35
Netherland	12	16	-5	11		11
New Zealand	12	12	-2	10	-4	6
Norway	1	31		31	2	33
Poland	0	1		1		1
Spain	4	4				
Sweden	-4	51		51	-10	41
UK	-2	30	2	32	-1	31
USA	5	31	-11	20	-4	16
	<b>54</b>	<b>339</b>	<b>-17</b>	<b>311</b>	<b>-14</b>	<b>277</b>

Remarks:  
 Figures for 2012 are per 2012-05-16. More NCA reports and payments are expected before the AGM.

**Budget 2013**

**Accounts Budget 2013**

<b>2011</b>			
Income			
Memb			
er			
subscri			
ptions	3092		3000
		443	
Plaques		2	3900
		752	
		4	6900
<hr/>			
Expenses			
ISAF,			
Class			
subscrip			
tion	474		300
Confer			
ences,			
docum			
ents,			
travel			
costs	562	2000	
Measu			
rement			
s etc.			
both			
classe			
s	1806	2000	
Websit			
e			
expens			
es	389		400
Bank costs		139	100
Exchange loss		74,8	100
Market			
ing			
project			
s			2000
		408	
Excess		0	
		752	
		4	6900
<hr/>			

## **Report from the Chairman of the Technical Committee Report by the TC.**

### **Committee members:**

Håkan Kellner chair  
Harald Rolfsnes

Gene Hinkle  
Ole Eide

The committee has treated matters concerning the International 2.4mR Class, the open class and the 2.4 Norlin One Design Class, according to decision taken by the 2011 AGM.

The proposed amendments of the 2.4mR Class Rules, which were taken by the AGM of 2011 has been sent to the secretary, who submitted them to the ISAF to execute the amendments.

The ISAF has deleted Section K from the 2.4mR Class Rules. The IFDS has to treat matters concerning the paralympic class until the 2.4 Norlin One Design Class has been approved by the ISAF.

The ISAF has expressed a wish to have the 2.4mR Class Rules written as closed class rules. The TC has made two rough drafts of on one hand open class rule and on the other hand closed class rule. These were sent to the ISAF 2012-03-08 to get some quick informal views without any obligations. No answer yet.

The latest draft of the 2.4 Norlin One Design Class Rules have been sent to the ISAF to get its aspects. No answer yet.

A two days visit has been made at Charger Composites OY. The aim was to - Check the process of CC, - Provide the moulds with measurement marks, both according to 2.4mR Rules and according to NOD Rules, - Make a complete 2.4mR measurement including water tank test, - Make a complete NOD measurement, - Compare the Centre of Gravity check against the water tank test, in order to certify the compatibility of the two methods, and - Get experience of the NOD measurement system in order to correct the measurement form if needed

A draft of rule amendments submission to be discussed at the forthcoming AGM has been written. This has been sent to the ISAF.

Falun 2012-07-30  
Hakan Kellner  
Chair of Technical Committee

### **Amendments to the International 2.4mR Class Constitution.**

Amendments were presented to the AGM in the shape of a complete new Constitution. The minutes contains the EC proposals and proposals of amendments from the delegates. Finally a proposal to ISAF for a complete new Constitution was unanimously decided by the AGM, like this attachment to the minutes:

## **INTERNATIONAL 2.4mR CLASS ASSOCIATION CONSTITUTION**

### **1. TITLE**

1. The full title of the Association shall be the International 2.4mR Class Association.  
The association administers two classes, the International 2,4mR Class and the Norlin Mk3 Class.

### **2. INSIGNIA**

1. The emblem of the International 2.4mR Class Association shall be 2.4

### **3. OBJECTIVES**

The purpose of the International 2.4mR Class Association is:

1. To promote worldwide interest in sailing in the Classes administrated by the association.
2. To coordinate and handle the business and rules of the classes in cooperation with the International Sailing Federation (ISAF) and National Authorities.
3. To take the responsibility as the owner or contract partner of the Norlin Mk3 design and handle the relationships towards designer, builders and boat owners.
4. To promote good competition and fair play.

#### 4. TERMS AND DEFINITIONS

Throughout this Constitution the following defined terms will be used:

1. The **ICA** shall mean the International 2.4mR Class Association.
2. The **NA** shall mean the National Authority recognized by the ISAF to control and organize yachting on a national basis in their country.
3. The **NCA** shall mean the National 2.4mR Class Association organized in individual countries and officially recognized on basis of their constitutions by the ICA and corresponding NA.
4. The **2.4mR Class** shall mean the body of yachts holding valid 2.4mR Rating Certificates.
5. The **2.4mR Class Rules** shall mean the rules and specifications relating to construction, measurement and racing condition of a 2.4mR yacht. The ISAF is the only body with power to make changes to the 2.4mR Class Rules upon proposal from the ICA.
6. The **Norlin Mk3 Class** shall mean the body of yachts holding valid Certificates for the Norlin Mk3 Class.
7. The **Norlin Mk3 Class Rule** shall mean the rules and specifications relating to construction, measurement and racing condition of a Norlin Mk3 yacht. Until the Norlin Mk3 Class is recognized by ISAF as a recognized or international class, the 2.4mR ICA World Council is the only body with power to make changes to the Norlin MK3 Class Rule and related documents.
8. The **Rating Certificate** for 2.4 yachts shall mean the Rating Certificate issued as prescribed in the 2.4mR Class Rules.
9. The **Sail Number** shall mean the national sail number allocated to the yacht by the NA or NCA.
10. The **ICA Class Register** of yachts shall mean a register of yachts with valid certificates.
11. The **Secretary** shall mean the duly elected Secretary of the ICA.
12. The **Treasurer** shall mean the duly elected Treasurer of the ICA.
13. The **World Council** shall mean the World Council, of the ICA, as defined in this Constitution.
14. The **Executive Committee** shall mean the Executive Committee, of the ICA, as defined in this Constitution.

#### 5. LANGUAGE

1. The official language of the ICA is English. The word 'shall' is mandatory and the word 'may' is permissive. Other working languages may be used as and when appropriate.

#### 6. JURISDICTION

1. The World Council has jurisdiction over the 2.4mR World Championships and 2.4mR Continental Championships, and
2. The powers of the ICA shall be vested in and administered by its World Council.

#### 7. MANAGEMENT

1. The ICA shall be governed by its World Council, and its affairs and property shall be managed and administered on an ongoing basis by its Executive Committee in accordance with:
  - a) The provisions of this Constitution and any Regulations passed under this Constitution,
  - b) Any policies for the operation of the ICA determined by the World Council, and
  - c) Any directives or guidelines established by the World Council.

#### 8. WORLD COUNCIL

1. The World Council shall consist of the members of the Executive Committee, Officers of Honor, and one representative of each member NCA. Name of representative shall be reported to the secretary.
2. Officers of Honor may be any person appointed by the World Council in recognition of service to the ICA. The role is advisory to the World Council and is nonvoting.

3. The World Council shall have the power to select any person or entity to assist it whether a member or not, but such a person shall have no vote on the World Council.
4. At Meetings of the World Council, five (5) voting members shall form a quorum, of which two (2) members shall be from different continents.
5. Decisions of the World Council shall be taken by a simple majority of votes cast.
6. In the case of retirement or replacement of an appointed World Council member, his / her NCA may appoint a substitute provided that person is a member of that NCA.
7. If a World Council Member is unable to attend a meeting, his/ her NCA may appoint a substitute for that meeting only. Such designations shall be in writing and received by the Secretary of the ICA prior to the meeting.
8. At the Annual General Meeting, the World Council shall elect:
  - a) A Chairperson to the Technical Committee,
  - b) A qualified auditor who shall examine the correctness of the accounts and certify the annual financial statement, and
  - c) A qualified webmaster.

## **9. CLASS OFFICERS AND COMMITTEES**

### **9.1 PRESIDENT**

1. The president shall have the directing, managing, coordinating, and monitoring role to ensure that the overall work of the ICA is conducted smoothly, efficiently and to agreed target deadlines in an integrated manner.
2. The president shall have the power to sign agreements on behalf of the 2.4mR ICA, decided by the WC or EC.

### **9.2 VICE-PRESIDENT**

1. Shall perform the duties of the President in his absence from a meeting of the Executive Committee or of the World Council, and shall have such powers and responsibilities as the President.
2. Shall be responsible for promoting 2.4mR sailing and the establishment of NCA's in new countries.
3. Shall seek to maintain a full registry of all 2.4mR yachts, past and present by:
  - a) Ensuring that a completed copy of the rating certificate form, on each boat, is kept by the ICA. The Vice-President shall ensure that each NCA understands that they are to forward a copy of the same to the ICA upon issuance.

### **9.3 SECRETARY**

1. Shall be responsible for the minutes at all official World Council and Executive Committee meetings and shall hold the official records.
2. Shall coordinate the organization of the ICA including distributing and receiving official paperwork and shall work with the President in the day to day running of the ICA. The Secretary shall be the first official point of contact with the ICA for ISAF and all other parties.
3. Shall ensure prompt, timely, and effective communication and flow of information as is required to satisfy the needs of the ICA and the associated bodies including information to and from members, distribution of minutes, response to inquiries, adherence to deadlines of the ICA calendar, ISAF questionnaires, etc.
4. Shall retain License Agreements between the ICA and designers and between the ICA and Licensed Builders.
5. Shall work with the ICA webmaster and be responsible for content, formatting, grammar, and layout to ensure that the purpose and objectives of the ICA are met.

### **9.4 TREASURER**

1. Shall be responsible for managing the funds of the ICA. The Treasurer shall keep an accurate record of the financial affairs of the ICA and shall make disbursements as the World Council or Executive Committee may direct. Financial statements shall be presented and a budget shall be prepared for each Annual General Meeting.
2. Shall ensure that each member NCA has paid their dues as described in this Constitution.
3. Shall ensure upon payment of NCA dues that a membership list is provided to the ICA Secretary.
4. Shall invoice Building Royalties from Licensed Hull Builders according to License Agreements between the Builders and the ICA.

5. Shall pay the royalty to the designers according to the License Agreements between the designers and the ICA.

#### **9.5 WEBMASTER**

1. Shall work with the Secretary of the ICA to maintain an up-to-date, working website.

#### **9.6 EXECUTIVE COMMITTEE**

1. The mission of the Executive Committee is to handle the operations of the ICA and execute decisions made by the World Council. The Executive Committee shall consist of the President, Vice-President, two (2) Directors, and the Secretary. Decisions shall be made by a simple majority vote.
2. At an Executive Committee meeting, the Treasurer and Chairperson of the Technical Committee may participate as required. The role is advisory and nonvoting.
3. At meetings of the Executive Committee, three (3) members shall form a quorum.
4. The Executive Committee may co-opt other members as necessary for particular duties such as championship organization. They may appoint other subcommittees that shall have authority designated to them by the Executive Committee. The Executive Committee may appoint outside consultants from various fields to advise or act for them as necessary.
5. Subcommittees and technical consultants, appointed by the Executive Committee, have no vote.
6. The Executive Committee shall be the body that defines the specific License Agreements between Licensed Builders and the ICA. The EC shall have the authority to add or suspend a Licensed builder for one year. Permanent decisions to add or terminate a Licensed Builder shall be made by the World Council. See 10.3(l)
7. The Executive Committee shall read and review all constitutions of the NCAs and take due action where needed.

#### **9.7 TECHNICAL COMMITTEE**

1. Shall consist, at a minimum, of a Chairperson, a Class Chief Measurer, and one (1) Ordinary Member of which two (2) members shall form a quorum. The Class Chief Measurer may serve as Chairperson.
2. The Technical Committee reports to the EC.
3. The Technical Committee shall be responsible for:
  - a) Considering all technical matters concerning Class Rules,
  - b) Putting forward proposals for amendments to Class Rules, building specifications and measurement forms,
  - c) In cooperation with the secretary prepare and make ICA submissions to ISAF on technical matters.
  - d) Monitor any changes in ISAF technical and/ or measurement policy, or methods which may affect the ICA,
  - e) Monitoring and supervising the work of the Class Chief Measurer,
  - f) Supervising and guidance of measurement checks at World and Continental Championships and at any other regattas deemed necessary, and
  - g) Maintain a current registry of the names and addresses of ICA appointed measurers and authorized persons according to regulations in the rules of the classes governed by the association.
  - h) Inspection of builders who have expressed interest in becoming a Licensed Builder. The Technical Committee shall give its views to the EC.
  - i) Inspection of moulds of Licensed Builders to be approved for production
  - j) Inspection of the Licensed Builder's construction process, materials and routines in order to secure the product quality, and
  - k) Inspection of Licensed Builder's completed boats to check that they comply with the CR and Construction Manual.
4. The Class Chief Measurer shall:
  - a) Normally be appointed to be the ICA Technical Representative at ICA *international* Championships (World and Continental) ,
  - b) Be responsible for the practical aspects of measurement as well as preferred

- measurement methods, and
- c) Be responsible for the design of special measurement tools and gauges, if any.

#### 10. ANNUAL GENERAL MEETING

1. An Annual Meeting, of the World Council, which shall be called the Annual General Meeting (AGM), shall be held at the venue of the World Championships at a convenient time during those Championships. There may also be a 'Forum' for general discussion and presentations on a convenient day and at a convenient time, to be decided by the Executive Committee. The 'Forum' shall not be convened on the same day as the AGM.
2. The chairman at meetings of the World Council shall be the President, or in his absence, the Vice-President. If neither the President nor the Vice-President is present, the meeting shall elect a chairman.
3. The agenda for the AGM shall include the following items:
  - a) Roll Call and Establish a Quorum.
  - b) Election of a two person group to check and sign meeting minutes.
  - c) Setting time limit on speakers and debate.
  - d) Approval of the minutes from the previous AGM and any subsequent extraordinary meeting of the World Council
  - e) Report *from* the President which shall include a summary of principle International regattas from the previous year that include total entries and participating nations for each event. In addition, a summary of the reports from each NCA shall be given that include:
    - i. Number of new boats certified/ registered as of 31 December of the previous year. A list of sail numbers and corresponding ISAF plaque numbers shall be provided,
    - ii. Total number of members as of 31 December of the previous year, and
    - iii. Latest sail number issued.
  - f) Report from the ICA Treasurer which shall include:
    - i. Presentation of financial statements,
    - ii. Proposed subscription for the next year, and
    - iii. Proposed budget for the next year.
  - g) Report from the Chairman of the Technical Committee.
  - h) Proposals from member NCAs , the Executive Committee, and the Technical Committee.
  - i) Presentations for future World Championships by NCAs.
  - i) Election of the following: see also 12.3
    - i. Members of the World Council where vacancies exist,
    - ii. Members of the Technical Committee where vacancies exist,
    - iii. Officers of Honor.
    - iv. An Auditor, and
    - v. A Webmaster.
  - k) Decisions for the next year's work and commissions for the Executive Committee.
  - l) Decisions about giving a license to a new builder, or terminating a builder's license.
  - m) Decisions for the budget and subscriptions for the next year.
  - n) Adjournment.
4. The Secretary of the ICA shall distribute an agenda of all motions, nominations, and relevant paperwork for the AGM, to all World Council Members and member NCA, no later than six (6) weeks before the date of the AGM.
5. Amendments to the above motions shall be submitted no later than four (4) weeks before the date of the AGM.
6. The Secretary of the ICA shall distribute an attachment to the agenda of any such Amendments, to all World Council Members and member NCAs, no later than three (3) weeks before the date of the AGM.
7. Only the motions, amendments, and nominations on the agenda and its attachment shall be voted upon.
8. The agenda shall contain all motions and amendments in their original form. However, the World Council shall have the discretion to produce composite motions for the agenda, drawing on any amendments submitted.



9. The Chairman of the AGM may accept amendments from the floor of the AGM when, in his/ her opinion, this will assist the resolution of issues on which the World Council has had an opportunity to express their views.

## **11. SUBMISSIONS AND WRITTEN RESOLUTIONS**

1. Submissions for World Council nominations, Officers of Honor and ICA Officers shall only be submitted by a member NCA. Resolutions and proposals for amending the Constitution or Class Rules shall be submitted only by a member NCA, the EC, or the TC. All submissions must be made to the Secretary of the ICA, certified in writing or by written electronic communication.
2. Nominations for the ICA Officers standing for election must be received by the Secretary, of the ICA, eight (8) weeks before the annual meeting of the World Council. If there are no nominations for all the available posts, the Executive Committee may make such additional nominations as are necessary in order to fill all available posts.
3. Submissions for the World Council meeting regarding World Council nominations, Officers of Honor, resolutions, and proposals for amending the Constitution or Class Rules shall be received by the Secretary, of the ICA, eight (8) weeks before the AGM of the World Council.
4. Any World Council Member or ICA Official not answering a written or electronic resolution communicated to him/ her by the Secretary, of the ICA, within four (4) weeks from the date of sending shall be deemed to have agreed to such resolution as being passed.
5. When a special meeting of the World Council or Executive Committee is called, it may be necessary to set special deadlines for submissions and special resolutions. In such cases, the Secretary shall, with the approval of the President, set such deadlines.
6. At any World Council AGM, only resolutions of which notice has been given in accordance with this Constitution may be proposed; and no amendments thereto shall be permitted, unless the amendment is accepted by the authors of the resolution.

## **12. ELECTIONS AND APPOINTMENTS**

### **12.1 ELIGIBILITY**

1. A candidate for office, before his/ her name can be placed on the ballot, must certify in writing or electronic written communication that he/ she is willing and able to serve if elected. A candidate for the office of President, Vice-President, Secretary, or Treasurer must be in a position to attend meetings of the World Council.
2. A candidate for any office must be a member of a NCA and so recorded on the date when nominations for that office close. If any officer's membership is not renewed by 1 March, the Executive Committee shall have the power, thirty (30) days after serving notice upon him/ her to his last recorded address, to declare the said office vacant.

### **12.2 VOTING**

1. All voting shall be by open call.
2. If someone so requires, the voting shall be cast by written ballot.
3. The ballots may be sealed.

### **12.3 ELECTIONS**

1. In odd years, a President shall be elected for a period of two (2) years.
2. In even years, a Vice-President shall be elected for a period of two (2) years.
3. In even years, a Secretary shall be elected for a period of two (2) years. The Secretary may serve as Treasurer.
4. A Treasurer and an auditor shall be elected for a period of one (1) year.
5. The two (2) Directors of the Executive Committee shall be elected for a period of one (1) year.
6. The Chairperson and members of the Technical Committee shall be elected for a period of two (2) years.
7. A webmaster shall be elected for a period of one (1) year.
8. A qualified auditor shall be elected for a period of one (1) year.
9. Officers may be re-elected for additional terms, but not more than eight (8) years in total.
10. The period of an office shall run from one AGM to the following AGM.

### **13. SPECIAL MEETINGS OF THE WORLD COUNCIL.**

- 1) In the event that WC decisions may need to be made in between AGMs, the procedure shall be as follows:
  - a) Resolutions and proposals for critical issues other than amending Class Rules or the Constitution, which may need to be decided before the next AGM shall be submitted only by a member NCA, the EC, or the TC, certified in writing or by written electronic submission to the secretary of the ICA.
  - b) The EC shall hold a meeting to determine whether immediate action is required. If the majority agrees, the EC shall forward the resolution or proposal with appropriate background material by internet to WC members for a 30 day open comment period. WC members shall send their comments to the EC and the WC by internet communication.
  - c) If, after considering all comments made during the comment period, the EC determines that the resolution or proposal is ready for a vote, it shall conduct a closed ballot internet vote within 15 days of the close of the comment period. The deadline for casting votes will be 15 days after the ballot is sent.
  - d) If the EC determines that the resolution or proposal is not ready for a vote, it shall either revise the proposal based on WC comments and send it to the WC for another 30 day comment period, or decide to hold further discussion and voting until the next AGM.
- 2) Voting rights for special meetings of the WC shall be as described in section 14.1.
- 3) Internet votes shall be by closed ballot with open results, which means when the voting is completed, the results are sent to the full WC showing the total votes cast and how each NCA voted.

### **14. MEMBERSHIP AND VOTING RIGHTS**

1. At the AGM and at special meetings of the World Council, NCA Membership, shall upon payment of the prescribed annual dues be entitled to voting privileges as defined *in 14.1.a - d.*
  - a) 1–10 registered members: 1 vote
  - b) 11–30 registered members: 2 votes
  - c) 31–60 registered members: 3 votes
  - d) 61 or more registered members: 4 votes
2. Votes at AGM are cast by the NCA representatives and substitutes only.
3. In the event a special meeting of the World Council or Executive Committee is called, it may be necessary to cast votes by written or electronic communication.
4. No NCA shall cast more than one-third of the total number of votes represented at the AGM.
5. When voting at an Executive Committee Meeting, each member shall have only one (1) vote.
6. Associate Membership, shall upon payment of the prescribed annual dues be open to all individuals or clubs from countries without a NCA. Associate Members are not entitled to attend and speak at any AGM.

### **15. ANNUAL DUES AND FEES**

1. The ICA shall be financed by annual dues from the NCA, paid according to their number of members, by annual dues from associate members and by collecting other fees. Dues shall be determined annually by the World Council.
2. All NCA Members shall register annually. All dues and fees shall be payable to the ICA Treasurer.
3. Dues and fees for each calendar year are due on the First of March.

4. Any NCA obtaining new membership, after paying their annual prescribed dues, shall submit corrected dues quarterly as necessary.
5. Any NCA which has not remitted, to the ICA, its annual dues and fees by March 1 may be subjected to sanctions as defined in this Constitution and/ or receive a monetary penalty of 25% of their total fee to be paid to date.
6. Removal of any sanctions and reinstatement to the list of recognized NCA would be at the discretion of the World Council, at the AGM, after payment of any dues for that year, and any arrears if any, have been received by the ICA Treasurer.

#### **16. ACCOUNTS**

1. The ICA Treasurer shall manage the resources and accounts of the ICA.
2. The ICA main bank account shall be at a bank approved by the World Council. The account shall be in the name of the "International 2.4mR Class Association".
3. The fiscal year of the ICA shall be 1 January to 31 December each year.

#### **17. EXPENDATURE CONTROL**

1. The making of payments and receipts of monies shall be validly evidenced only by the signature of the Treasurer or his deputy as appointed by the Executive Committee, but payments of monies exceeding the sum of 500 Euros shall additionally require the separate approval of the President or the Secretary by writing or written electronic communication.

#### **18. ISSUE OF CERTIFICATES**

1. No Yacht shall be entered in the ICA register unless it has a valid Rating Certificate.
2. Upon change of ownership, it shall be the responsibility of the new owner to obtain a new Rating Certificate.

#### **19. AMENDMENTS**

1. The Constitution may never be suspended, but may be amended at an AGM or special meeting of the World Council by 75 percent of the votes represented.
2. Any amendments to the ICA Constitution shall be subject to approval by ISAF.

#### **Appendix A to ICA Constitution**

##### **ACTION CALENDAR**

Entry Format:	Date	Constitutional Reference (if applicable)	Action Required
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##### **1 January**

N/A Submit Annual ISAF Questionnaire

##### **Before 1 March**

14.3 NCA to pay their annual dues to ICA Treasurer

N/A NCA to submit annual report to ICA Secretary

N/A Post amendments to Class Rules on ICA website and update Class Rules to reflect new amendments

##### **May**

9.2.3.a Vice-President liaises with member NCAs to obtain rating certificate for each registered boat

9.4.3 Treasurer to submit list of member NCA and list of non-paid NCA to Secretary

##### **Before 1 August**

N/A Submit World Championship Title Application for next year's venue to ISAF

N/A Submit next year's Class Rules' Amendments to ISAF

AGM Date minus 120 days

N/A Secretary to liaise with member NCA to solicit nominations, resolutions, and proposals for AGM

##### **AGM Date minus 60 days**

11.2 Last day for receipt by Secretary any nominations, resolutions, and proposals for AGM, by member NCA

10.3.e.ii Treasurer to submit, to Secretary, proposed subscriptions for the next fiscal year

9.4.1 Treasurer to submit, to Secretary, proposed budget for the next fiscal year

**AGM Date minus 45 days**

10.4 Last day for Secretary to distribute motions, nominations, and relevant paperwork for AGM, to World Council Members

**AGM Date minus 30 days**

10.5 Last day for World Council Members to submit motions to agenda items received by AGM Date minus 45 days

**AGM Date minus 21 days**

10.6 Last day for Secretary to distribute attachments to AGM agenda, to World Council Members, for AGM related items received from World Council Members by AGM Date minus 30 days

**AGM Date**

10.1 Annual General Meeting

**AGM Date plus 45 days**

N/A Last day to post AGM minutes on ICA website and to submit report to member NCA

**November**

N/A Send ICA representative to ISAF meetings

**December**

N/A ICA to pay their annual dues to ISAF

N/A Secretary to liaise with ICA webmaster to archive previous year's regatta results

N/A Secretary to liaise with member NCA to solicit annual regatta schedule and NCA point of ICA contact

31/10/12

Steve Bullmore  
Secretary

AGM unanimously appointed Harald Rolfsnes and Stellan Berlin to be the persons who sign off the minutes of this AGM.

Harald Rolfsnes

Stellan Berlin